



Contact:  
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## 1. Project Description

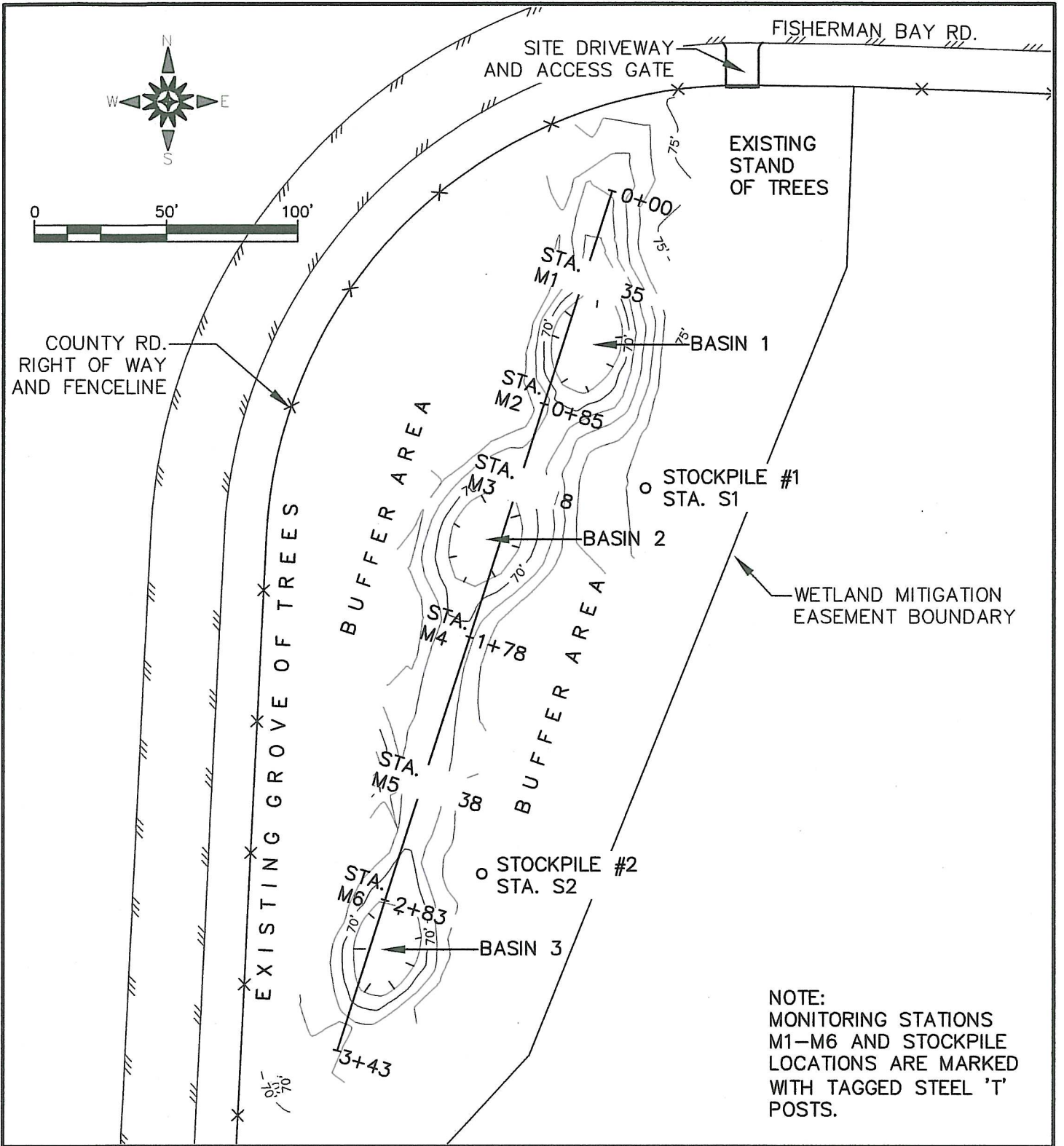
San Juan County seeks an experienced developer to purchase a 5.00 acre parcel located on Fisherman Bay RD. on Lopez Island. The County wishes to offer this site at low or no-cost to be utilized for public benefits purposes as defined by San Juan County Code Section 2.104.020, with restrictions to ensure affordability requirements are maintained for 99 years.

## 2. Site Characteristics

The parcel, currently owned by San Juan County Public Works, is wooded and mostly flat. Land use for the parcel is governed by San Juan County Code 18.30.010. This parcel has a land use designation of Rural farm-forest (RFF). The base density for this parcel is one unit, however RFF land uses are allowed to be used for rural residential clusters if under a provisional or conditional use permit. If used as a rural residential cluster the maximum number of units possible would be eight.

The parcel features a man made mitigated wetland and its associated buffer which need to be treated like a naturally occurring wetland. Development on the lot is allowed outside the wetland and associated buffer. No other Critical Area or Archaeology issues are known that would limit development.

See the following page for wetland map.



**FISHERMAN BAY ROAD  
MITIGATION MONITORING  
SITE MAP 2**

LOPEZ ISLAND WA. SEC.14 T. 35N R.2W WM  
CORPS PERMIT REF. NO. NWS-2008-330-SOD



**Public Works Department  
San Juan County**

915 Spring St. • P.O. Box 729 • (360) 370-0500  
Friday Harbor, WA 98250 • Fax (360) 378-6405  
www.sanjuanco.com/publicworks  
email: publicwks@sjcpublicworks.org

DATE:
SCALE: 1"=50'
DRAWN BY: CDW
CHECKED BY: SW
APPROVED BY:

### 3. Proposal Requirements

Responses to this RFP must include the following elements at a sufficient level of detail to allow the County to evaluate proposals. Your proposal will not be legally binding on either you or the County; however, it must be signed by an authorized officer or principle of your team.

#### A. Capability of Development Team

1. Provide background information on your company/firm/non-profit (history, management team, expertise, etc.).
2. List and provide a biography of the people in your organization that will be involved with this project. Include any relevant background information
3. Provide a description of past and current development projects that demonstrate your firm's ability to manage projects of similar size and complexity from concept initiation to a successful outcome.
4. Provide information about anticipated funding for the development including the level of co-investment, third party equity, and debt.
5. References: include at least (3) project partner references that can speak to your firm's track record, expertise, and capabilities.

#### B. Development Concept

1. Proposed Development - Include square footage(s), unit counts/bedroom counts, etc.
2. Affordable Housing – Number of units proposed to be used for affordable housing, and income levels targeted for affordable housing.
3. Bulk, Massing, and Design - Density and scale, building height, lot coverage, parking areas, consistency with design standards, etc.
4. Sustainability and Design Quality – Describe the character and quality of design you foresee for the site, including any sustainable building or low-impact development practices proposed.
5. Site Design – Explain how the building orientation, proposed driveways and parking access, and building location consider topography and site conditions.
6. Tenant profile – A description of proposed tenants and their needs, household size, estimate and source of tenant income.
7. Management Plan – A description of proposed income verification methods to ensure affordable housing is served to appropriate populations.

#### C. Proposed Transaction Structure

1. Project Timing
2. Mechanism to ensure affordable units are maintained for a minimum of 99-year period (restrictive use easement, etc).
3. Proposed Purchase Price: The County is able to receive below market value for this property per San Juan County code 2.104.045. Consideration paid to the County shall include appraisal costs, debt service, all closing costs, and any other liabilities to the County.

4. Transaction Commitment and Timing: indicate your desired closing date, your required conditions of closing the transaction, including any required approvals and the timing anticipated in obtaining such approvals.
5. Other material terms and conditions required by you if you are selected for negotiations, including what, if any, incentives, subsidies, or direct investments you are assuming in addition to those represented in this RFP and supporting materials.

#### 4. Evaluation Criteria

The following criteria will guide the selection of a preferred developer(s):

##### A. Capability of the Developer

- Materials submitted demonstrate financial strength and ability.
- Developer competence demonstrated through performance track record.
- Capacity to take on this project.
- Overall strength and experience of the development team.

##### B. Development Concept

- Compatibility with the community goals outlined in the San Juan County Comprehensive Plan.
- Achieves a high level of sustainability and quality design.
- Site layout, taking topography and site conditions into consideration.

##### C. Preferred Transaction Structure

- Defined plan and timing for investment and project build-out.
- Clearly illustrates how the preferred transaction structure best supports realization of a viable project that meets or exceeds the goals of the San Juan County Comprehensive Plan.
- Offers appraisal and closing costs.
- Minimized closing contingencies.

##### D. Affordability Restrictions

- Clearly illustrates how affordability will be maintained for the 99-year minimum period.

Responses will be evaluated on these four criteria with a maximum score of 100 points.

Capabilities of the Developer	25 Points
Development Concept	30 Points
Preferred Transaction Structure	15 Points
Affordability Restrictions	30 Points

## 5. Selection Process

Responses to this RFP will be evaluated in the following manner:

1. County Staff will evaluate responses and prepare initial recommendations based on the merits of the proposed projects, whether the project meets the priorities, goals and strategies of the County's Comprehensive Plan, and whether the response meets the criteria of this RFP.
2. Housing Advisory Committee (HAC) will review staff reports and present their recommendations to the County Council.
3. County Council will accept or reject the HAC recommendations. The County Council has final decisions-making authority and reserves the right to reject any and all proposals, and/or withdraw or subsequently modify or review the terms contained with this RFP.

Upon approval by the County Council, the preferred developer(s) and the County will enter into an Exclusive Negotiating Agreement (ENA) to negotiate a Purchase and Sale Agreement (PSA). If the parties cannot execute a PSA within the time period specified by the ENA, the County reserves the right to enter into negotiations with one or more alternate development teams.

The selection process for this RFP is outlined in the following tentative schedule. Dates are subject to change.

Issue RFP:	October 1, 2021
RFP Responses Due:	November 1, 2021 5:00pm

## 6. Submittal Requirements

Respondent must submit:

- One (1) electronic PDF file of the RFP response

Electronic submittal of the PDF file should be emailed to: [ryanp@sanjuanco.com](mailto:ryanp@sanjuanco.com)

Original thumb drive copies of the digital submittal may be mailed or hand delivered to:

San Juan County Health & Community Services  
P.O. Box 607  
145 Rhone Street  
Friday Harbor, WA 98250

**Responses must be received by 5:00PM on November 1, 2021.**

*Please note that all proposals are public records and all responses to this RFP become property of San Juan County.*